

ABOUT HCT - HOME -

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HCT is an acronym for Home Computer Tuition, although this does not mean we only target home computer users. A large percentage of our clients are from the small to medium business sector. The majority however are mature individuals wanting to learn basic computer skills to be able to relate to their grandchildren, surf the Internet, send e-mail, keep financial records, keep track of their shares online, write their memoirs...the list is endless.

HCT have been in business since 1993 servicing clients all over Victoria in their homes and offices in most major application software packages. For example: Microsoft Office (Word, Excel, Access, PowerPoint). We also specialise in the MYOB and Quickbooks accounting packages and can assist you with GST setup and BAS preparation. *Please refer to our programs page for a detailed list of programs that we train in.*

Our approach has been successful because we tailor courses to the needs and level of experience of our clients. We also *do not* train for any longer than 1- 2 hours at a time as it becomes information overload and this is not conducive to learning.

Our Internet Training follows similar principals. We teach the features of the Internet as well as e-commerce. For example, E-mail, Searching the WWW, Newsgroups, Mailing Lists, File Transfer (in E-mail and in FTP), setting up Web Pages etc.

We have exercises for you to work on whilst we are not there and also offer 3 FREE over the phone or email support for established clients. Phone calls thereafter incur the standard hourly rate that applies to you.

The cost of our service we believe is a reasonable one. After all, you are receiving one on one tuition in your own home or office on your own equipment at a time that suits you. Please refer to your Client Service Agreement Form for pricing or call us for your hourly rate.

Recently we have included a troubleshooting and upgrade service to the already established on-site training.

If you require further information or would like to book a session please contact HCT on the above numbers.

We look forward to helping you achieve the best results with your software on your own equipment in your own home at a time convenient to you.